

**CAB Conference Call  
June 23, 2022  
12:00 ET  
Meeting Minutes**

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**Participants:**

<b>Carol</b>	Bronx-Lebanon Hospital Center
<b>Claire</b>	Harvard T.H. Chan School of Public Health
<b>Eduardo</b>	Harvard T.H. Chan School of Public Health
<b>Exzavia</b>	Children's Diagnostic and Treatment Center
<b>Falon</b>	University of Colorado, Denver
<b>John</b>	FSTRF
<b>Karim</b>	Westat
<b>Kimbrae</b>	Texas Children's Hospital
<b>Kylie</b>	Texas Children's Hospital
<b>Lesley</b>	Texas Children's Hospital
<b>Liz</b>	Harvard T.H. Chan School of Public Health
<b>Lorena</b>	University of Miami
<b>Mandy</b>	Harvard T.H. Chan School of Public Health
<b>Megan</b>	Westat
<b>Mona</b>	University of Alabama, Birmingham
<b>Raiko</b>	University of Colorado, Denver
<b>Robert</b>	University of Miami
<b>Vanessa</b>	Harvard T.H. Chan School of Public Health
<b>Veronica</b>	University of California, San Diego

- **APPROVAL OF MINUTES**

The minutes from the May call were approved with no changes.

- **SELF-CARE SPACE**

**Megan** led the self-care space.

- **HECC UPDATES**

- **Claire Berman** gave the following project updates:
  - The Task Force (TF) completed a self-led retreat from June 6-16, 2022.
  - The HECC developed a document with recommendations for PHACS presenters at the Spring 2022 Network Meeting. This document will be updated on an ongoing basis for future meetings.
  - HECC Priorities
    - New HECC website launching this summer
    - The HECC is working on brainstorming on retention efforts of participants in the studies
    - The HECC is working on new ways to disseminate study results
- **Mandy** presented the "Through Your Eyes" video trailer to the CAB

- Sites that submitted videos: St Jude (Site 7) and Texas Children’s (Site 19)
- Feedback and suggestions from the CAB included the following:
  - CAB provided positive feedback
  - It was suggested to include audio in some parts of the video
  - **Veronica** suggested adding subtitles to the video.
    - **Claire** liked the idea. She mentioned that the video could be translated into Spanish.
    - **Kim** suggested to translate the video into multiple languages
    - **Claire** mentioned there is tool in Office 365 (PowerPoint) that allows subtitles in Spanish and other languages. They will explore that feature to figure out if the video can be translated.
  - **Carol** suggested that CAB members from all the sites submit audios or videos regarding their experiences being involved in PHACS
    - **Claire** liked the great idea. An invitation will be sent to CAB members.
      - **Kim** suggested a CAB dance video.
  - It was reassured that anyone who submits a video or audio will be have the final saying on what is shared.

- **PHACS CAB NEWSLETTER, JULY 2022 EDITION (THEME: MIGRATIONS)**

**Megan** sent out a call for newsletter submission earlier this week. The theme is “Migrations”. This theme covers all forms of changes and movement in life and within PHACS.

**Megan** explained the following about submissions:

- all submissions are due by July 12
- All type of submissions are welcome (stories, photos, drawings, etc.)
- Submissions can be anonymous (your name will not be mentioned). Any submission sent through the online survey will be anonymous.

Suggestions from the CAB included the following:

- **Kim** mentioned that Site 19 will provide the story of the migration at her site. This will include different medications, protocols and studies.

**Megan** asked the CAB to consider responding to the following prompts:

- What words come to mind when you think of migration?
  - Journey
  - Positive transformative experience
  - Change
  - Metamorphosis
  - Rebirth
  - Peace
- What animals come to mind when you think about migration?

- Monarch butterflies
- Birds flocking to the south for warmth
- Animals moving in a flock
- Geese
- Humming birds (different stages of the migration with HIV)
- Wolves (as parents and caregivers)
- With animals - cycles/circles. Going back and forth to the same places
- Sun cycle around the animals, like we are around PHACS

**NOTE: The next CAB call was rescheduled and will be on July 11, 2022 at 12:00 PM ET.**